

Application Pool safety management plan

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Version 1 effective 27 September 2011

This form is to be used for the purposes of section 245M of the *Building Act 1975*

1. Applicant details

The applicant must be the pool owner

Name:

Postal address:

2. Name of contact person

Name:

Postal address:

Email address:

Phone number:

3. Location of the swimming pool/s

Lot/s on plan details

Street address:

Lot and plan details:

Is the swimming pool/s situated on regulated land? Yes No
Is a class 3 building constructed on that regulated land? Yes No

4. Checklist

Please provide the following:

	Office Use Only:
<input type="checkbox"/> Proposed pool safety management plan	<input type="checkbox"/>
<input type="checkbox"/> Copy of certificate of classification	<input type="checkbox"/>

5. Fees

Fees as set out in Schedule 3 of the Building Regulation 2006.

Prescribed fee/s

Fee for approval of pool safety management plan for a swimming pool

if a pool safety management plan has not previously been approved for the pool:

(i) standard fee	\$
(ii) additional fee if the pool safety management plan relates to more than one swimming pool	\$
(iii) additional fee if site inspection by the chief executive is required	\$
TOTAL	\$

if a pool safety management plan has previously been approved for the pool:

(i) standard fee if pool safety measures under the pool safety management plan are the same, or substantially the same, as the pool safety measures under the previously approved plan	\$
(ii) standard fee if subparagraph (i) does not apply	\$
(iii) additional fee if site inspection by the chief executive is required	\$
TOTAL	\$

6. Payment

Please specify the total payment amount and the method of payment.	TOTAL \$	
	<input type="checkbox"/> Cash (in person only—no responsibility accepted for cash posted)	
	<input type="checkbox"/> Money order (payable to the Department of Local Government and Planning)	
	<input type="checkbox"/> Cheque (payable to the Department of Local Government and Planning)	
	<input type="checkbox"/> Credit card—provide details below	
	Card type	<input type="checkbox"/> Mastercard <input type="checkbox"/> Visa
	Card number	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
	Expiry date	/
	Cardholder's name	
	Cardholder's signature	

7. Declaration

I declare that the information provided in this form is true and correct to the best of my knowledge, and that I have read and understood the guideline for pool safety management plans.

Name:

Applicant signature:

Date:

8. Lodging this application

Attention: Pool Safety Council

Department of Local Government and Planning

Post: PO Box 907 City East Qld 4002 Australia

Deliver: Ground Floor 63 George Street Brisbane Qld 4000

(Office hours: 8:30am–4:30pm Monday to Friday)

fax: +61 7 3237 1248

Privacy statement: The information on this form is collected as required under the *Building Act 1975* (the Act). This information may be stored in the department's database and will be used for compliance, statistical research, information provision and evaluation of the department's and Pool Safety Council's services. If you do not wish for this to occur, please contact the **Pool Safety Council** on **1800 340 634**. The department respects your privacy and is committed to protecting your personal information. Your personal information will be disclosed to other government agencies, local government authorities and third parties for purposes related to the pool safety program or monitoring compliance with the Act. Except in these circumstances, personal information will only be disclosed to third parties with your consent or in accordance with the Queensland Government's *Information Privacy Act 2009*. **RTI:** The information collected on this form will be retained as required by the *Public Records Act 2002* and other relevant Acts and regulations, and is subject to the Right to Information regime established by the *Right to Information Act 2009*. If you have any further questions regarding your privacy, please contact the department's privacy contact officer on (07) 3898 0518 or (07) 3898 0520.